**Research Projects *(IP-2019-04)***

**Title of the project proposal**

**Institutional Support Letter[[1]](#footnote-1)**

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| --- | --- |
| INSTITUTIONAL SUPPORT | |
| Existing equipment that will be made available to the research group (provide description and quantity of the equipment). |  |
| Describe administrative and technical support and facilities that will be made available to the research group. |  |
| Obligations of the Applicant within the Institution (teaching and administrative duties). |  |
| Describe how the proposed research fits into the Institution’s research strategy. |  |
| State the research area(s) for which the Institution at which the project is to be implemented has been accredited. |  |
| Other |  |

**Declaration:**

NAME OF THE INSTITUTION, as the legal entity of the Applicant, declares its intention to ensure successful implementation of the project by FIRST AND LAST NAME OF PRINCIPAL INVESTIGATOR, through the commitments stated below, in case the project proposal entitled TITLE OF PROJECT PROPOSAL is financed.

The Applicant’s legal entity commits, throughout the duration of financing, to the following:

* Ensuring that the activities are conducted in a lawful manner and in accordance with the recommendations of the CSF and assuming all obligations arising from their implementation;
* Confirming that the Principal investigator is permanently employed or a member of the Croatian Academy of Sciences and Arts;
* Ensuring that the project activities are carried out under the scientific management of the Principal Investigator, who is expected to devote sufficient working hours to the proposed project;
* Supporting the Principal Investigator with project management and providing him/her with adequate administrative assistance, especially with the processing and interpretation of financial information, financial management and financial reporting as well as with the general logistics of the project;
* Providing the Principal Investigator and his/her team members with support during research, in particular through infrastructure, equipment, products and other services required for research implementation;
* Ensuring the necessary scientific autonomy of the Principal Investigator.

The Applicant’s legal entity hereby declares the following: economic use is purely our ancillary activity, i.e. corresponds to the activity that is directly related to the work of the research organization or the research infrastructure and is essential for such work, or is inseparable from the main non-economic use and with limited scope. The capacities allocated to economic activities on an annual basis do not exceed 20% of the Institution’s total annual capacities.

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| Applicant |  | Head of the Institution |
|  |  |  |

(Official stamp)

1. Please find the instructions for completing the form in the Guidelines for Applicants to the Call “Research Projects” (IP-2019-04). [↑](#footnote-ref-1)